Spring Catalog 2015
January – June
Commited to Your Success

“Education is our passport to the future, for tomorrow belongs to the people who prepare for it today.” Malcolm X

Every year, the Center for Business and Industry helps thousands of people, companies and associations improve by offering high quality training, workshops and seminars.

Need to get or keep a specialized or professional license? CBI offers license prep, license testing and continuing education for several different careers; with more being added.

Have unique training needs to meet government regulations? Need higher productivity, quality, or safety? CBI has experienced subject experts on staff.

Operate in different areas? CBI is one of Minnesota’s largest public training institutions and provides training services in several states and countries.

Looking for a site to host a conference for a dozen or hundreds? Contact us about our conference facilities in Faribault and North Mankato.

Don’t see what you need? Contact us. CBI offers thousands of customized training programs – on campus, onsite, online.

“Think of education as your ticket to change the world.” Tom Brokaw

Mark Olchesfske, CBI Director
South Central College

Website: cbi.southcentral.edu Email: cbi@southcentral.edu
Local: (507) 389-7203 or (507) 331-4290
Toll Free: (800) 722-9359 (outside 507 area code)
# Table of Contents

<table>
<thead>
<tr>
<th>Field</th>
<th>Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business</td>
<td>2-6</td>
</tr>
<tr>
<td>TRADITIONAL CLASSROOM COURSES</td>
<td>2</td>
</tr>
<tr>
<td>ONLINE COURSES</td>
<td>3-6</td>
</tr>
<tr>
<td>Computer &amp; Technology</td>
<td>7-9</td>
</tr>
<tr>
<td>TRADITIONAL CLASSROOM COURSES</td>
<td>7</td>
</tr>
<tr>
<td>ONLINE COURSES</td>
<td>7-9</td>
</tr>
<tr>
<td>Health Care</td>
<td>8-14</td>
</tr>
<tr>
<td>TRADITIONAL CLASSROOM COURSES</td>
<td>8-14</td>
</tr>
<tr>
<td>ONLINE COURSES</td>
<td>14</td>
</tr>
<tr>
<td>Manufacturing &amp; Trade</td>
<td>15-17</td>
</tr>
<tr>
<td>TRADITIONAL CLASSROOM COURSES</td>
<td>15-17</td>
</tr>
<tr>
<td>ONLINE COURSES</td>
<td>17</td>
</tr>
<tr>
<td>Public Safety &amp; Driving</td>
<td>18-19</td>
</tr>
<tr>
<td>TRADITIONAL CLASSROOM COURSES</td>
<td>18-19</td>
</tr>
<tr>
<td>CBI ONLINE LEARNING</td>
<td>20</td>
</tr>
<tr>
<td>Workplace Safety</td>
<td>21-24</td>
</tr>
<tr>
<td>TRADITIONAL CLASSROOM COURSES</td>
<td>21-24</td>
</tr>
<tr>
<td>ONLINE COURSES</td>
<td>24</td>
</tr>
</tbody>
</table>
BUSINESS/ MANAGEMENT/ LEADERSHIP

The Trust Edge Seminar
Trust has the ability to accelerate or destroy any business, organization, or relationship. With greater trust comes greater innovation, stronger brands, increased retention of good people, higher morale, multiplied productivity, better results, and a bigger bottom line. The trusted leader is followed. The trusted sales person is bought from. For the trusted brand people will pay more, come back, and tell others. In the Twenty-First Century, trust has become the world’s most precious resource. Enjoy faster results, deeper relationships, a more committed team, and a stronger bottom-line when you gain the Trust Edge. This seminar is being delivered by David Horsager as part of the South Central College Ag Symposium; guests from all industries and SCC students will gather to walk away with specific steps you can implement use to improve your life and/or business. (Register by February 1, 2015, and save $20) $119

ID: 002108  2/12/15  Thu 1:15 PM - 4:00 PM  Conf Ctr  North Mankato

QUALITY & PROCESS IMPROVEMENT

Introduction to Lean for Administrative Processes
This is an introduction to Lean tools for administrative processes. Workplace Lean PILLARS uses a structured “office at work” simulation to teach teams the importance of improving processes and information flow. Teams learn to use Lean tools to identify and eliminate waste, solve problems and make improvements. PILLARS participants will gain a basic understanding of Lean concepts and acquire common terminology, while learning that Lean in the office is possible. The primary outcome for PILLARS participants is the “ah ha” moment when they realize how much waste exists in their work processes and that they can make improvements. An additional outcome is a common understanding of Lean concepts and terminology for your staff. $159

ID: 001918  2/17/15  Tue 8:00 AM - 4:30 PM  C119  North Mankato

CBI Quality Partner Discount
The Center for Business & Industry (CBI) at South Central College and Hiawatha Section 1214 of the American Society for Quality (ASQ) have teamed up to become southern Minnesota’s leader in providing affordable & professional quality and process improvement training. Your training opportunities include review classes for ASQ certifications as well as workshops in Quality Principles, Lean Application, HACCP Systems and more.

In appreciation to those that partner with us in promoting our training programs, members of the following organizations receive a 10% discount on the Quality & Process Improvement class above or any of the workshops/classes listed on page 16 of this catalog:

APICS Southern MN Chapter; ASQ La Crosse–Winona Section 1216; ASQ Minnesota Section 1203; Greater Mankato Growth; Mankato Area Council for Quality; Performance Excellence Network; Rochester Area Quality Council; SME SE Minnesota Chapter 162
ACCOUNTING/QUICKBOOKS

Accounting Fundamentals
$125  EDGO-1111  Classes start once per month

Accounting Fundamentals II
$125  EDGO-1113  Classes start once per month

Introduction to QuickBooks 2013
$125  EDGO-2073  Classes start once per month

Introduction to QuickBooks 2014
$125  EDGO-2075  Classes start once per month

Intermediate QuickBooks 2014
$125  EDGO-2076  Classes start once per month

QuickBooks for Contractors 2014
$125  EDGO-2077  Classes start once per month

Quickbooks for Small Business Owners
$275  PRTR-2001  Available 24/7 Online

BUSINESS/MANAGEMENT/LEADERSHIP

Introduction to Statistics
$125  EDGO-6612  Classes start once per month

Six Sigma: Total Quality Applications
$125  EDGO-6615  Classes start once per month

Purchasing Fundamentals
$125  EDGO-6617  Classes start once per month

Fundamentals of Supervision & Management
$125  EDGO-6645  Classes start once per month

Fundamentals of Supervision & Management II
$125  EDGO-6647  Classes start once per month

Leadership
$125  EDGO-7005  Classes start once per month

Mastering Public Speaking
$125  EDGO-7007  Classes start once per month

Building Teams That Work
$125  EDGO-7017  Classes start once per month

Individual Excellence
$125  EDGO-7030  Classes start once per month

Keys to Effective Communication
$125  EDGO-7050  Classes start once per month

Interpersonal Communication
$125  EDGO-7055  Classes start once per month

Basic Management Skills
$395  PRTR-1030  Available 24/7 Online

Professional Communication
$225  PRTR-1031  Available 24/7 Online

Personality Types Among Us
$225  PRTR-1046  Available 24/7 Online

Principles of Management
$225  PRTR-1048  Available 24/7 Online

Principles of Time Management
$225  PRTR-1049  Available 24/7 Online

Developing Your Professional Career
$145  UGOT-1205  4/6/15 - 5/1/15  Online

Intercultural Communication
$195  UGOT-1225  2/2/15 - 2/27/15  Online

Effective Copywriting
$195  UGOT-1227  3/2/15 - 3/27/15  Online

Leadership Principles
$145  UGOT-1230  2/2/15 - 2/27/15  Online

New 21st Century Strategies for Productivity & Time Management
$195  UGOT-1232  3/2/15 - 3/27/15  Online

Workplace Ethics & Etiquette
$145  UGOT-1233  2/2/15 - 2/27/15  Online

See page 20 for online course information.
HUMAN RESOURCES

Human Resources Certification Test Preparation (SHRM)

Interested in earning an HR Credential to add to your portfolio with the freedom of independent learning from the comfort of home? This program is built upon the 2015 SHRM Learning System and includes a blended learning format of weekly pre-recorded lectures that you may listen to at your convenience. In addition, over the course of 12 weeks, we will be engaging in a weekly 1.5 hour instructor-led chat session, discussion board posts, on-line exercises, flashcards, and structured exercises for maximum retention. In addition, it is expected you will spend about 1.5 hours per week working independently on course materials. The SHRM Learning System has been revised to prepare individuals for new certifications. However, there will be a seamless process for those already holding a PHR or SPHR certificate. The course fee includes materials which will be mailed to you.

$1,195 HSHR-1009 2/3/15 - 5/5/15
Tue 6:00 PM - 8:00 PM Chat Session Online

Understanding the Human Resources Function
$125 EDGO-1800 Classes start once per month

Onboarding New Employees
$195 UGOT-1229 2/2/15 - 2/27/15 Online

SPANISH

Speed Spanish
$125 EDGO-5511 Classes start once per month

Grammar for ESL
$125 EDGO-5513 Classes start once per month

Enhancing Language Development in Childhood
$125 EDGO-5700 Classes start once per month

Beginning Conversational French
$125 EDGO-5800 Classes start once per month

Discover Sign Language
$125 EDGO-5801 Classes start once per month

Conversational Japanese
$125 EDGO-5802 Classes start once per month

Instant Italian
$125 EDGO-5803 Classes start once per month

Spanish for Manufacturing and Warehousing
$165 PRTR-7503 Available 24/7 Online

Spanish for Health Care
$165 PRTR-7504 Available 24/7 Online

Spanish for Construction
$165 PRTR-7506 Available 24/7 Online

Spanish for the Workplace
$165 PRTR-7510 Available 24/7 Online

PERSONAL ENRICHMENT

Get Assertive!
$125 EDGO-7000 Classes start once per month

Right On the Money - Personal and Practical Personal Finance
$245 PRTR-7100 Available 24/7 Online

PLUS FIFTY AGELESS LEARNING

Certificate in Healthy Aging
$65 EDGO-0501 Classes start once per month

PROJECT MANAGEMENT

Project Management Applications
$125 EDGO-6600 Classes start once per month

Introduction to Business Analysis
$125 EDGO-6601 Classes start once per month

Project Management Fundamentals
$125 EDGO-6602 Classes start once per month

High Speed Project Management
$125 EDGO-9920 Classes start once per month

Introduction to Project Management
$375 PRTR-1045 Available 24/7 Online

Fundamentals of Project Management
$225 PRTR-1042 Available 24/7 Online

Introduction to Project Management
$195 UGOT-1231 2/2/15 - 2/27/15 Online

See page 20 for online course information.
### SALES/MARKETING & SOCIAL MEDIA

**Business and Marketing Writing**  
$125  EDGO-6810  Classes start once per month

**Effective Selling**  
$125  EDGO-6820  Classes start once per month

**Getting Started with Blogging**  
$250  PRTR-4017  Available 24/7 Online

**Boosting Your Website Traffic**  
$195  UGOT-1000  3/2/15 - 3/27/15  Online

**Online Advertising**  
$195  UGOT-1005  4/6/15 - 5/1/15  Online

**Introduction to Inbound Marketing**  
$195  UGOT-1008  2/2/15 - 2/27/15  Online

**Content Marketing**  
$195  UGOT-1009  3/2/15 - 3/27/15  Online

**Advanced Inbound Marketing**  
$195  UGOT-1010  4/6/15 - 5/1/15  Online

**Introduction to Mobile Marketing**  
$195  UGOT-1011  2/2/15 - 2/27/15  Online

**Advanced Mobile Marketing**  
$245  UGOT-1012  4/6/15 - 5/1/15  Online

**Video Marketing**  
$245  UGOT-1013  2/2/15 - 2/27/15  Online

**Creating Cell Phone Apps for Your Business**  
$245  UGOT-1025  3/2/15 - 3/27/15  Online

**Marketing Using Social Media**  
$195  UGOT-1050  3/2/15 - 3/27/15  Online

**Introduction to Social Media**  
$195  UGOT-1052  2/2/15 - 2/27/15  Online

**Integrating Social Media in Your Organization**  
$195  UGOT-1055  4/6/15 - 5/1/15  Online

**YouTube for Business**  
$245  UGOT-1060  3/2/15 - 3/27/15  Online

**Instagram for Business**  
$195  UGOT-1061  2/2/15 - 2/27/15  Online

**Twitter**  
$195  UGOT-1062  2/2/15 - 2/27/15  Online

**LinkedIn for Business**  
$195  UGOT-1063  4/6/15 - 5/1/15  Online

**Facebook for Business**  
$245  UGOT-1070  3/2/15 - 3/27/15  Online

### SMALL BUSINESS/ENTREPRENEUR

**Start Your Own Small Business**  
$125  EDGO-6801  Classes start once per month

**Starting a Nonprofit**  
$125  EDGO-9936  Classes start once per month

**Get Grants!**  
$125  EDGO-9938  Classes start once per month

**Entrepreneur Boot Camp**  
$195  UGOT-1100  2/2/15 - 2/27/15  Online

**Entrepreneurial Marketing**  
$195  UGOT-1101  4/6/15 - 5/1/15  Online

**The Business Plan**  
$195  UGOT-1110  3/2/15 - 3/27/15  Online

**Self Publishing eBooks**  
$195  UGOT-1116  3/2/15 - 3/27/15  Online

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See page 20 for online course information.
WORK READINESS/
BASIC JOB SKILLS JOB
SEARCH

Grammar Refresher  
$125  EDGO-3020  Classes start once per month

Math Refresher  
$125  EDGO-3025  Classes start once per month

Twelve Steps to a Successful Job Search  
$125  EDGO-3500  Classes start once per month

Jump-Start Your Career With LinkedIn  
$125  EDGO-3501  Classes start once per month

Skills for Making Great Decisions  
$125  EDGO-7006  Classes start once per month

WRITING

Effective Business Writing  
$125  EDGO-3030  Classes start once per month

Fundamentals of Technical Writing  
$125  EDGO-3080  Classes start once per month

Introduction to Internet Writing Markets  
$125  EDGO-3085  Classes start once per month

Resume Writing Workshop  
$125  EDGO-3502  Classes start once per month

Writing Essentials  
$125  EDGO-5516  Classes start once per month

Research Methods for Writers  
$125  EDGO-5517  Classes start once per month

TEACHING & 
EDUCATION

Creating a Classroom Web Site  
$125  EDGO-1025  Classes start once per month

The Creative Classroom  
$125  EDGO-1026  Classes start once per month

Teaching Preschool: A Year of Inspiring Lessons  
$125  EDGO-1027  Classes start once per month

Solving Classroom Discipline Problems  
$125  EDGO-1028  Classes start once per month

Integrating Technology in the Classroom  
$125  EDGO-1029  Classes start once per month

Microsoft PowerPoint 2013 in the Classroom  
$125  EDGO-1030  Classes start once per month

Survival Kit for New Teachers  
$125  EDGO-1032  Classes start once per month

Learning Styles in the Classroom  
$305  PRTR-8000  Available 24/7 Online

Students with ASD (Autism Spectrum Disorder)  
$145  UGOT-6050  3/2/15 - 3/27/15  Online

See page 20 for online course information.
MICROSOFT

Beginning Business Applications in Microsoft Word & Excel

This class is a comprehensive introduction to the Microsoft Office applications of Word and Excel. Students will learn to create, format, edit, and save business documents using Word tools. With the spreadsheet software Excel, students will learn to set up, format, save and print spreadsheets to solve business problems. $169

ID: 002007 2/3/15 - 3/3/15
Tue 5:30 PM - 8:30 PM
B106 Faribault

ADOBE

Adobe Illustrator
$375 PRTR-4007 Available 24/7 Online

Adobe InDesign
$375 PRTR-4008 Available 24/7 Online

Adobe Premiere
$375 PRTR-4009 Available 24/7 Online

Flash Introduction
$375 PRTR-4011 Available 24/7 Online

AUTOCAD

AutoCAD 1 - Introductory 2D
$835 PRTR-2100 Available 24/7 Online

AutoCAD 2 - Advanced 2D
$835 PRTR-2110 Available 24/7 Online

AutoCAD 3 - 3D Modeling
$835 PRTR-2120 Available 24/7 Online

AutoCAD 4 - Rendering and Customization
$835 PRTR-2130 Available 24/7 Online

AutoCAD - Complete
$2,445 PRTR-2510 Available 24/7 Online

BASIC SKILLS & PROGRAMS

Teaching Smarter With SMART Boards
$125 EDGO-2003 Classes start once per month

Keyboarding
$125 EDGO-2015 Classes start once per month

Introduction to Windows 8
$125 EDGO-2293 Classes start once per month

Computer Skills for the Workplace
$125 EDGO-2295 Classes start once per month

Understanding the Cloud
$125 EDGO-2302 Classes start once per month

Mastering Computer Skills for the Workplace
$195 UGOT-2030 2/2/15 - 2/27/15 Online

See page 20 for online course information.
## DATABASE MANAGEMENT

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Fee</th>
<th>CRN</th>
<th>Offered</th>
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<tbody>
<tr>
<td>Introduction to Database Development</td>
<td>$125</td>
<td>EDGO-2710</td>
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## MICROSOFT

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<thead>
<tr>
<th>Course Title</th>
<th>Fee</th>
<th>CRN</th>
<th>Offered</th>
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<tbody>
<tr>
<td>Introduction to Microsoft PowerPoint 2013</td>
<td>$125</td>
<td>EDGO-2035</td>
<td>Classes start once per month</td>
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<tr>
<td>Introduction to Microsoft Excel 2010</td>
<td>$125</td>
<td>EDGO-2432</td>
<td>Classes start once per month</td>
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<td>Advanced Microsoft Excel 2013</td>
<td>$125</td>
<td>EDGO-2437</td>
<td>Classes start once per month</td>
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<tr>
<td>Introduction to Microsoft Word 2010</td>
<td>$125</td>
<td>EDGO-2480</td>
<td>Classes start once per month</td>
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<td>What’s New in Microsoft Office 2013</td>
<td>$125</td>
<td>EDGO-9961</td>
<td>Classes start once per month</td>
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<tr>
<td>Microsoft Access for Beginners</td>
<td>$275</td>
<td>PRTR-4021</td>
<td>Available 24/7 Online</td>
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<tr>
<td>Microsoft Excel for Beginners</td>
<td>$275</td>
<td>PRTR-4030</td>
<td>Available 24/7 Online</td>
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<tr>
<td>Microsoft Excel for Professional Users</td>
<td>$210</td>
<td>PRTR-4031</td>
<td>Available 24/7 Online</td>
</tr>
<tr>
<td>Microsoft Excel - Data Management Features</td>
<td>$210</td>
<td>PRTR-4032</td>
<td>Available 24/7 Online</td>
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<tr>
<td>Microsoft Office for Beginners</td>
<td>$375</td>
<td>PRTR-4033</td>
<td>Available 24/7 Online</td>
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<tr>
<td>Microsoft Office for Professional Users</td>
<td>$375</td>
<td>PRTR-4034</td>
<td>Available 24/7 Online</td>
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<tr>
<td>Microsoft Outlook - Taming your Inbox</td>
<td>$210</td>
<td>PRTR-4035</td>
<td>Available 24/7 Online</td>
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<tr>
<td>Microsoft Outlook - Time Management</td>
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<td>Microsoft Project for Beginners</td>
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<td>Available 24/7 Online</td>
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<td>Microsoft Word for Beginners</td>
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<td>Microsoft PowerPoint - Multimedia Presentations</td>
<td>$210</td>
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<tr>
<td>Microsoft Word Comprehensive</td>
<td>$375</td>
<td>PRTR-4051</td>
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</tr>
</tbody>
</table>

See page 20 for online course information.
WEB DESIGN & DEVELOPMENT

Creating Web Pages
$125  EDGO-1002  Classes start once per month

Achieving Top Search Engine Positions
$125  EDGO-1010  Classes start once per month

Introduction to InDesign CC
$125  EDGO-1024  Classes start once per month

Blogging and Podcasting for Beginners
$125  EDGO-1031  Classes start once per month

Creating WordPress Websites
$125  EDGO-2080  Classes start once per month

Introduction to C++ Programming
$125  EDGO-2737  Classes start once per month

Introduction to ASP.NET
$125  EDGO-2800  Classes start once per month

Write Effective Web Content
$125  EDGO-4101  Classes start once per month

Designing Effective Websites
$125  EDGO-4120  Classes start once per month

Introduction to CSS3 and HTML5
$125  EDGO-4130  Classes start once per month

Blogging with WordPress
$255  PRTR-4003  Available 24/7 Online

Microsoft Expression Web
$375  PRTR-4043  Available 24/7 Online

Dreamweaver Introduction
$375  PRTR-4045  Available 24/7 Online

Building Sites for the Modern Web
$375  PRTR-4046  Available 24/7 Online

Web Graphics
$250  PRTR-4052  Available 24/7 Online

See page 20 for online course information.
ACLS - EMERGENCY MEDICINE

**Advanced Cardiac Life Support (Initial)**

For initial certification in Advanced Cardiac Life Support, this American Heart Association-approved course offers the latest AHA guidelines and skills. Materials are mailed prior to class. (For recertification, please register for the ACLS Recertification class. Recertification students pay full tuition if attending the ACLS Initial class). Prerequisites include current Basic Life Support certification, rhythm reading, and knowledge of pharmacology. Those not proficient in rhythm reading and pharmacology are encouraged to enroll in the Pre-ACLS class. Clock hours for CEUs will be offered. $225

ID: 000008 4/15/15 - 4/17/15
Wed 4:00 PM - 10:00 PM & Fri 9:00 AM - 5:00 PM
E114 North Mankato

ID: 000009 6/10/15 - 6/12/15
Wed 4:00 PM - 10:00 PM & Fri 9:00 AM - 5:00 PM
E119 North Mankato

**ACLS Recertification**

A recertification class for Advanced Cardiac Life Support providers, this covers the latest American Heart Association guidelines and skills. Materials are mailed prior to class. This is an American Heart Association approved ACLS provider course. Prerequisites include a current Basic Life Support certification, rhythm reading and knowledge of pharmacology. Those not proficient in rhythm reading and pharmacology are encouraged to enroll in the Pre-ACLS class. $195

ID: 000006 4/17/15 Fri 9:00 AM - 5:00 PM E112 North Mankato

ID: 000007 6/12/15 Fri 9:00 AM - 5:00 PM E112 North Mankato

**CPR & FIRST AID**

**3-Hour AdultSaver CPR**

This course will show you not only how to administer CPR, but to recognize the signs and symptoms of heart attack and stroke. You’ll learn how to perform CPR, clear airway obstructions and use the automatic defibrillator. The course will also cover risk factors for heart disease and stroke. A 2-year American Heart Association card will be issued. $45

ID: 001062 2/3/15 Tue 9:00 AM - 12:00 PM E114 North Mankato

ID: 001063 3/31/15 Tue 9:00 AM - 12:00 PM E114 North Mankato

**3-Hour OSHA Emergency Care/First Aid**

Learn the proper immediate first steps of treating workplace injuries and medical emergencies. Covering those first-action topics; this course satisfies OSHA and MSHA standards with certification issued for a two-year period. The course does not include CPR training. $45

ID: 001064 2/3/15 Tue 12:30 PM - 3:30 PM E114 North Mankato

ID: 001065 3/31/15 Tue 12:30 PM - 3:30 PM E114 North Mankato
8-Hour Healthcare Provider CPR Initial

Designed for emergency care/health care providers, this course covers the current national CPR guidelines for adult, child and infant CPR, obstructed airway techniques and automatic defibrillation procedures. A 2-year American Heart Association card will be issued. $75

ID: 001066 1/6/15 - 1/7/15 Tue & Wed 6:30 PM - 10:30 PM E114 North Mankato
ID: 001067 2/5/15 - 2/12/15 Thu 6:30 PM - 10:30 PM E114 North Mankato
ID: 001069 6/3/15 - 6/10/15 Wed 6:30 PM - 10:30 PM E114 North Mankato

6-Hour Healthcare Provider CPR Recertification

Still CPR-certified but want a refresher? This course is for those certified during the previous two years and covers the current National CPR guidelines for adult, child and infant CPR, obstructed airway techniques and automatic defibrillation procedures. A new 2-year American Heart Association card will be issued. $63

ID: 001070 1/6/15 - 1/7/15 Tue & Wed 6:30 PM - 9:30 PM E114 North Mankato
ID: 001071 2/5/15 - 2/12/15 Thu 6:30 PM - 9:30 PM E114 North Mankato

8-Hour AHA CPR Instructor - Initial

If you are an active healthcare provider with a current American Heart Association Provider CPR card, this class will teach you the skills portion of the training needed to become an instructor in Basic Life Support CPR & First Aid classes. In order to become an American Heart Association (AHA) instructor for CPR, AED, and First Aid classes, you will need to follow certain guidelines, outlined on our website. $160

ID: 001075 2/21/15 Sat 9:00 AM - 5:00 PM E114 North Mankato
ID: 001074 2/21/15 Sat 9:00 AM - 5:00 PM E114 North Mankato
Health Care

Intravenous Clinical Sedation Certification

Intravenous clinical sedation certification is a board-approved course allowing participants the ability to initiate, maintain, monitor and remove IV lines, and/or aid in administration of medications into an existing IV line under the supervision of a dentist with sedation/general anesthesia certification. Prerequisites: 1) must be licensed dental assistant or dental hygienist; 2) must have current Healthcare Provider CPR certification; 3) must have nitrous oxide administration monitoring certificate. YOU MUST PROVIDE VERIFICATION OF CURRENT CERTIFICATIONS ON THE FIRST DAY OF CLASS. This class includes six hours of online instruction and 14 hours of classroom/lab. You will be contacted approximately ten days before the class start date with directions on how to access the online portion of the class. $895

ID: 002003 3/13/15 - 3/14/15 Fri 4:00 PM - 10:00 PM & Sat 8:00 AM - 4:30 PM C217 Faribault

Intravenous Clinical Sedation Certification - Clinical Only

Intravenous clinical sedation certification - clinical competency - is a board-approved course allowing participants the ability to initiate, maintain, monitor and remove IV lines, and/or aid in administration of medications into an existing IV line under the supervision of a dentist with sedation/general anesthesia certification. Prerequisites: Attendees must be DAANCE certified and hold current CPR and Nitrous Oxide certifications to attend this class. YOU MUST PROVIDE VERIFICATION OF CURRENT CERTIFICATIONS ON THE DAY OF CLASS. $495

ID: 002004 3/14/15 Sat 8:00 AM - 4:30 PM C217 Faribault
NURSING ASSISTANT & NA/HHA COMPETENCY TEST

Nursing Assistant/Home Health Aide Competency Test
Become a registered Certified Nursing Assistant (NA) or Home Health Aide (HHA)! South Central College offers the competency tests for becoming a Minnesota CNA, HHA or a combined NA/HHA. Candidates must have completed (and be able to verify) a state-approved training programs in the area for which they are testing. Candidates who do not meet the eligibility requirement have the option of a test-out and will be required to fill out an application form when they arrive to test. Official test results will be available to candidates that day. South Central College's competency evaluation tests meet state and federal OBRA requirements. For more detailed information, visit our website at: http://southcentral.edu/na. NOTE: All candidates must arrive in the testing room 15 minutes early to allow time for the sign-in process. Late candidates will not be allowed to test. Please bring the following items with you: Three number 2 pencils (no pens or mechanical pencils); a completed Application of Competency form (for new candidates); two forms of identification (at least one needs to be a picture ID); and a watch with a second hand. The State of Minnesota requires that you provide your Social Security number on all testing documentation. $170

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Nursing Assistant, Home Health Aide or NA/HHA RETAKE
You are eligible to retest if you failed either the written or skills evaluation test within the past two years. If you have not taken and passed either evaluation in the past two years, you need to register for the complete NA or NA/HHA exam. For more detailed information visit our website at: http://southcentral.edu/na. $90

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PALS - EMERGENCY MEDICINE

Pediatric Advanced Cardiac Life Support

This American Heart Association-approved class equips you with the skills necessary to rescue and stabilize infants and children who are in respiratory failure, shock or cardiopulmonary arrest. Designed for health care providers including pediatricians, nurses, paramedics, emergency physicians and house staff, the course teaches you to recognize the signs of distress and the strategies for prevention. $225

ID: 000010  4/22/15 - 4/24/15  Wed, Fri 9:00 AM - 5:00 PM  E132  North Mankato

PALS Refresher

This is an American Heart Association-approved recertification course in infant and children rescue, designed for health care providers. This course provides you with the latest information needed to recognize and respond to life-threatening instances of infants and children in respiratory failure, shock or cardiopulmonary arrest. You’ll sharpen your skills at resuscitating and stabilizing as well as preventing incidents. This course is for pediatricians, house staff, emergency physicians, nurses, and paramedics and other health care providers for infants and children.

Prerequisite: PALS Initial  $195

ID: 000011  4/24/15  Fri 9:00 AM - 5:00 PM  E112  North Mankato

MEDICAL TERMINOLOGY/ICD 10 MEDICAL CODING

Medical Terminology: A Word Association Approach

$159  EDGO-0101  Classes start once per month

OTHER HEALTH CARE

HIPAA Compliance

$125  EDGO-0110  Classes start once per month

Dementia Care

$495  UGOT-6000  2/2/15 - 3/27/15  Online

See page 20 for online course information.
BOILER

Special Boiler License Prep

This introductory course prepares you for the special boiler license exam. The class is also recommended for stationary steam engineers seeking to advance from low to high-pressure licensing; special assignments and handouts will be provided to assist your progress to the next level of boiler license. Cost for the course does not include books, which can be purchased from the South Central College Bookstore. Questions regarding license procedures, exam schedules and fees? Call 651-284-5031 or visit http://www.doli.state.mn.us/CCLD/Boiler.asp. $350

| ID: 002006 | 1/12/15 - 1/13/15 | Mon & Tue 4:00 PM - 7:00 PM | B111 | Faribault |
| ID: 002006 | 1/21/15 - 1/22/15 | Wed & Thu 4:00 PM - 7:00 PM | B111 | Faribault |
| ID: 002006 | 1/26/15 | Mon 4:00 PM - 7:00 PM | B111 | Faribault |

| ID: 001987 | 2/11/15 - 3/18/15 | Wed 6:00 PM - 8:30 PM | A165 | North Mankato |

ELECTRICAL CODE & PLT CONTINUING EDUCATION

16-Hour Electrical Code Continuing Education

This training meets the continuing education requirements for those who need electrical license renewal for Class A/B-Master Electrician, Class A/B-Journeyman Electrician, Class A/B-Installer and Maintenance Electrician. The course has been approved by the State of Minnesota Board of Electricity. $245

| ID: 001988 | 1/20/15 - 2/10/15 | Tue 6:00 PM - 10:00 PM | B110 | Faribault |
| ID: 001989 | 1/22/15 - 2/12/15 | Thu 6:00 PM - 10:00 PM | C119 | North Mankato |

Power Limited Technician Continuing Education (16 Hours)

Power Limited Technicians are required to have 16 hours of training every two years to remain certified. This course is approved by the Minnesota Department of Labor and Industry to meet all continuing education requirements for holders of the Power Limited Technician license. The training reviews basic electrical calculations and updates you on the latest National Electric Code (NEC), Minnesota statutes and rules governing electrical work. $320

| ID: 001997 | 1/23/15 - 1/24/15 | Fri & Sat 8:00 AM - 4:30 PM | C110 | Faribault |
| ID: 001998 | 4/3/15 - 4/4/15 | Fri & Sat 8:00 AM - 4:30 PM | C119 | North Mankato |
Manufacturing & Trade

QUALITY & PROCESS IMPROVEMENT

Failure Mode & Effects Analysis (FMEA)
Learn to evaluate risks, forecast their consequences and plan accordingly in this ideal course for engineers, designers, technicians and others whose work will involve conducting FMEA. The course starts with the basics of FMEA, with hands-on exercises used to apply it to products or procedures in determining the best course of action. From here, you’ll be prepared to apply FMEA tools and methodology on the job. $235
ID: 001919  3/3/15  Tue 8:00 AM - 4:30 PM  B110  Faribault

Fundamentals of Quality Assurance
Are you in a role - or desire one - that requires a firm knowledge of quality assurance standards and practices? You’ll find it here. You’ll learn the essentials of QA in a training that covers a lot of ground, including: quality costs, quality auditing, problem-solving, statistical tools and concepts, calibration systems, record-keeping, charting and data analysis. It’s an ideal course for managers, engineers, technicians, inspectors and others looking for growth in their QA knowledge. The course is also useful for those who need to review QA fundamentals before taking certification exams. $445
ID: 001921  5/12/15 - 5/19/15  Tue 8:00 AM - 4:30 PM  B110  Faribault

Six Sigma White Belt
Lean Six Sigma (LSS) methods focus on streamlining processes, reducing errors and improving product quality. The White Belt is offered to provide an overview of Lean and Six Sigma. With a LSS White Belt you begin your journey toward the professional competencies of the Yellow Belt, Green Belt, Black Belt, and Master Black Belt. After earning this first level belt, you can become a qualified team member of a Green Belt or Black Belt project. White Belt Training is the first step to fully understand Lean and Six Sigma methodology and your role in it. If you are uncertain about the Six Sigma methods or if you want to get to know more about its impact, this course is perfect for: Leaders considering embarking on a Lean and/or Six Sigma strategy, Departments or organizations that have been charged with implementation but do not have a good understanding of Lean and/or Six Sigma, Managers concerned with the status quo and interested in investigating options for productivity improvement, performance enhancement and organizational change. This program is also great as a primer for potentially every employee in the organization to understand the methodology that their company is embarking on. $235
ID: 001917  1/27/15  Tue 8:00 AM - 4:30 PM  C119  North Mankato

Understanding & Developing HACCP Systems
This one-day workshop will cover the HACCP requirements, giving the students fundamental requirements, techniques for addressing, and hands-on examples. Topics covered include: Intro to Food Safety, Standard Operating Procedures, 7 Principles of HACCP, and Developing a HACCP Plan. Who Should Attend: Food manufacturing or processing company employees with a need to understand HACCP regulations, implementation, and best practices. $235
ID: 001922  6/2/15  Tue 8:00 AM - 4:30 PM  B110  Faribault

Understanding ISO 9001 & Internal Auditor Skills
A class for auditors led by a quality management systems (QMS) lead auditor, this training gives you the necessary tools to conduct internal quality system audits. It uses the heads-up auditing technique for finding value-added improvement opportunities. You’ll participate in hands-on training and cover basic principles of auditing, note-taking techniques and how to write audit findings. This class also covers the ISO 9001 standard of quality management. You’ll learn the background, purpose and benefits of the standard and the eight quality-management principles. You’ll gain insights and tips for implementing a system and conducting system audits. This class is ideal for those who need to understand ISO 9001 requirements or who have internal auditing responsibilities. It is equally applicable to AS 9100, ISO 13485, TS 16949, Safe Quality Food, and other ISO 9001 based systems. $445
ID: 001920  4/8/15 - 4/9/15  Wed & Thu 8:00 AM - 4:30 PM  C119  North Mankato

CBI Quality Partner Discount
In appreciation to those that partner with us in promoting our training programs, members of the following organizations receive a 10% discount on any of the workshops/classes listed on this page or on the Quality & Process Improvement class on page 2 of this catalog:
- APICS Southern MN Chapter
- ASQ La Crosse–Winona Section 1216
- ASQ Minnesota Section 1203
- Greater Mankato Growth
- Mankato Area Council for Quality
- Performance Excellence Network
- Rochester Area Quality Council
- SME SE Minnesota Chapter 162
WELDING CLASSES

Introduction to MIG Welding (Gas Metal Arc Welding/GMAW)
This course is a mostly hands-on training to familiarize you with the set-up and principles of MIG welding on mild steel. With some lecture time, the course covers welding safety, shielding gas, and electrode selection. This training may be taken as a continuation of previous welding intro classes. You will need to supply your own helmet, gloves and other personal protection equipment. $295

ID: 001981 1/20/15 - 2/3/15 Tue, Thu 6:00 PM - 9:00 PM B151 Welding Lab Faribault
ID: 001982 3/3/15 - 3/17/15 Tue, Thu 6:00 PM - 9:00 PM A139 Welding Lab North Mankato

Introduction to Stick Welding (Shielded Metal Arc Welding/SMAW)
This course is designed to introduce participants to the set up and principles of stick welding on steel. Class will consist of minimal lecture and demonstration with primarily hands-on training including welding safety, electrode selection, and manipulation. This class may also be used as a continuation of study from previous introductory classes. Students will need to supply personal protection equipment - helmet, gloves, etc. $295

ID: 001983 2/10/15 - 2/24/15 Tue, Thu 6:00 PM - 9:00 PM B151 Welding Lab Faribault
ID: 001984 3/31/15 - 4/14/15 Tue, Thu 6:00 PM - 9:00 PM A139 Welding Lab North Mankato

ELECTRICAL CODE & PLT CONTINUING EDUCATION

Electrical and Electronic Fundamentals $695 PRTR-5000 Available 24/7 Online

QUALITY & PROCESS IMPROVEMENT

An Introduction to Six Sigma $225 PRTR-1025 Available 24/7 Online

See page 20 for online course information.
COMMERCIAL VEHICLE INSPECTION (CVI) Recertification

Recertification is required every two years. This class will review Minnesota Commercial Vehicle Inspection laws and federal regulations. It will cover new law changes; inspection changes and will include a test for recertification. Classroom time is four hours, extra time is allowed if needed to complete the exam. The cost of the course includes a $10.00 fee required to be paid to the State of Minnesota and all necessary course materials. $90

| ID: 000018 | 1/8/15 | Thu 8:00 AM - 1:00 PM | E119       | North Mankato |
| ID: 000019 | 1/20/15| Tue 8:00 AM - 1:00 PM | Conf Ctr A | North Mankato |
| ID: 001990 | 2/5/15 | Thu 8:00 AM - 1:00 PM | Conf Ctr A | North Mankato |
| ID: 001991 | 2/19/15| Thu 8:00 AM - 1:00 PM | Conf Ctr A | North Mankato |
| ID: 001992 | 3/5/15 | Thu 8:00 AM - 1:00 PM | Conf Ctr A | North Mankato |
| ID: 001993 | 4/2/15 | Thu 8:00 AM - 1:00 PM | Conf Ctr A | North Mankato |
| ID: 001994 | 5/7/15 | Thu 8:00 AM - 1:00 PM | C119       | North Mankato |
| ID: 001995 | 6/4/15 | Thu 8:00 AM - 1:00 PM | Conf Ctr A | North Mankato |
MOTORCYCLE SAFETY

Motorcycle Basic Rider Course

The Motorcycle Basic Rider Course is a 14.5-hour program designed to teach basic motorcycle operational skills and advanced skills such as swerving, braking and cornering, and street riding strategies. All of our instructors are MSF-certified and the course includes both classroom and on-cycle instruction, with high-quality personalized coaching, and several hours of practice riding. CLASS WILL BE HELD RAIN OR SHINE. For a complete course description, visit the MN Department of Public Safety website (https://dps.mn.gov/divisions/ots/mmsc/rider-training/Pages/basic-rider-course.aspx). Important Notes: This course is physically demanding and requires 100 percent attendance. Participants MUST: *Be at least 15 years old (Parent/guardian signature is required for participants under 18 years of age.) *Possess a valid automobile instructional permit or license *Be able to balance and ride a bicycle. Motorcycles are provided. You must bring the required protective gear. (Equipment does not need to be brought to classroom session.) Gear should include: *Eye protection *Long-sleeved shirt/jacket *Full-fingered gloves *Long pants with no tears or holes *Sturdy footwear that covers the ankles *A DOT-approved helmet. If you are 18 years or older and possess a valid motorcycle permit, you will be eligible to earn your motorcycle endorsement upon successful completion of the entire course. If you are under age 18, you are required to take the course to obtain a motorcycle permit. Parent/guardian signature is required for participants under 18 years of age. $180

ID: 001966 4/9/15 - 4/12/15 Thu 6:00 PM - 10:30 PM, Sat & Sun 8:00 AM - 1:00 PM
ID: 001967 4/23/15 - 4/26/15 Thu 6:00 PM - 10:30 PM, Sat & Sun 8:00 AM - 1:00 PM
ID: 001973 4/23/15 - 4/26/15 Thu 6:00 PM - 10:30 PM, Sat & Sun 2:00 PM - 7:00 PM
ID: 001974 4/30/15 - 5/3/15 Thu 6:00 PM - 10:30 PM, Sat & Sun 2:00 PM - 7:00 PM
ID: 001975 5/14/15 - 5/17/15 Thu 6:00 PM - 10:30 PM, Sat & Sun 2:00 PM - 7:00 PM
ID: 001968 5/14/15 - 5/17/15 Thu 6:00 PM - 10:30 PM, Sat & Sun 8:00 AM - 1:00 PM
ID: 001969 6/1/15 - 6/3/15 Mon 8:00 AM - 12:30 PM, Tue & Wed 8:00 AM - 1:00 PM
ID: 001970 6/11/15 - 6/14/15 Thu 6:00 PM - 10:30 PM, Sat & Sun 8:00 AM - 1:00 PM
ID: 001979 6/11/15 - 6/14/15 Thu 6:00 PM - 10:30 PM, Sat & Sun 2:00 PM - 7:00 PM
ID: 001971 6/25/15 - 6/28/15 Thu 6:00 PM - 10:30 PM, Sat & Sun 8:00 AM - 1:00 PM

Motorcycle Basic Rider Course 2

If you’re comfortable on your own motorcycle and ready to try something new, the five-hour Basic Rider Course 2 course will build upon your existing skills and knowledge. The Basic Rider Course 2 covers riding strategy, traction, risk management, braking, cornering, and swerving techniques. The MN Motorcycle Safety Center recommends that you have at least one year or 1000 miles of riding experience before enrolling in this course. Participants must be at least 16 years old. You must possess a valid driver’s license with either a motorcycle endorsement or a motorcycle instruction permit. Riders must be proficient with the basic skills of clutch control, straight-line riding, turning, shifting, and stopping. You must use your own street-legal motorcycle and show current proof of insurance during the first hour of the course. You must wear protective clothing and a DOT approved helmet. $55

ID: 001980 6/7/15 Sun 12:00 PM - 5:00 PM Red Lot North Mankato

Moped

This 4.5-hour course includes moped rules and regulations, defensive riding techniques, protective clothing, and alcohol information. Any 15-year-old who wants to ride a moped on the street must complete this course to obtain a moped instruction permit. Anyone 16 or older with a valid driver’s license may legally ride a moped on the street. $35

ID: 001976 4/9/15 Thu 6:00 PM - 10:30 PM A164 North Mankato
ID: 001977 4/30/15 Thu 6:00 PM - 10:30 PM A164 North Mankato
ID: 001978 6/11/15 Thu 6:00 PM - 10:30 PM A164 North Mankato
The Center for Business & Industry at South Central College recognizes the benefits of lifelong learning, for career advancement, career change or personal fulfillment. We also recognize that our traditional, classroom-style classes offered do not always fit into everyone’s life. Our online classes offer students more flexibility and accessibility to learning to fit busy lifestyles. Lifelong learning is such a necessity today that distance education (online learning) is one of the fastest growing areas in education.

Learn from the comfort of home or the convenience of your office or anywhere... and anytime, with 24-hour access day or night.

Using the World Wide Web, students are able to access their courses using a computer, an Internet connection and a web browser. You will be in control of your learning and that can be highly rewarding. Moving ahead more quickly or taking time to study more extensively are choices of the online learner. Applying your learning to your current work environment or spending time in online dialog with your instructors, peers and experts in the field are choices that many of you will experience.

Browse our online course offerings throughout these pages and please contact us with any questions that may come up while you are looking!

507-389-7203 or cbi@southcentral.edu

EDGO – Online courses with this prefix have new course sessions beginning monthly with start dates of Jan. 21, Feb. 18, March 18, April 15, May 13, and June 17. Each session lasts six weeks.

HSHR – Online courses with this prefix have a defined set of dates but can be accessed 24/7 during that time period.

MSHA – Online courses with this prefix can be started at any time upon registration.

PRTR – Online courses with this prefix can be started at any time upon registration.

UGOT – Online courses with this prefix have a defined set of dates but can be accessed 24/7 during that time period.
CONSTRUCTION

Construction 10-Hour

Research shows that those who are new on the job or never trained have a higher rate of accidents and injuries. This training will help to provide a solution so your employees are well trained and safe. Construction safety is covered in this course, which includes an introduction to OSHA Focus Four Health Hazards in construction, protective equipment and more. The course comes with a 10-hour safety training certificate in construction. $250

ID: 001076  2/23/15 - 2/24/15  Mon 8:00 AM - 4:00 PM & Tue 8:00 AM - 11:00 AM  C119
North Mankato

EXCAVATION & TRAINING

8-Hour Excavation (Competent Person)

With mornings in the classroom and afternoons “on the job,” this course covers soil mechanics, the use of soil testing equipment and working with a trench simulator. Classroom time will be devoted to covering the OSHA Construction Standard on Excavations (Subpart P) in depth. Dress for outdoor work is encouraged, and a certificate is issued at the end of the course. $250

ID: 001077  3/11/15  Wed 8:00 AM - 4:30 PM  A117 Ag Shop  North Mankato

FORKLIFT & AERIAL LIFT

Forklift Safety Training

If you oversee forklift operators on the farm, warehouse or any workplace, you need to make sure they’re certified in the latest OSHA standards. This course is designed to help operators understand the proper procedures for the forklift as well as the consequences of unqualified operation. This training is conducted by past operators of all seven classes of forklifts. These instructors are skilled in all general industry and construction applications as well as the applicable American Society of Mechanical Engineers’ B56 standards. $100

ID: 001909  4/14/15  Tue 8:00 AM - 11:00 AM  E114  North Mankato

Forklift Train-the-Trainer

This 7-hour course is designed to educate your company trainer on the rules and regulations of 1910.178 Powered Industrial Truck standard. This class will also give you the tools you need to develop and implement an effective forklift training program at your facility. This comprehensive course will go beyond the basics and give you insight to laws, regulation, interpretations and how to use them to further your company’s forklift program. Materials, handouts, and a basic presentation will be provided. $350

ID: 000003  7/7/15  Tue 8:00 AM - 3:00 PM  C119  North Mankato
GENERAL INDUSTRY

10-Hour General Industry
Your employees are your most valuable assets and their health and well-being is critical to the success of your business. Supervisors have a responsibility to maintain the safest working environment possible. Employees need to know what that safe environment looks like and how to maintain it. Ten-Hour General Industry training delivers the necessary tools and skills to assess the workplace for potential hazards and we will address these issues using best practices in order to maintain compliance with the law. Attention to best practices in safety also lowers costs for business and industry. This class is recommended for Human Resource personnel, supervisors and front-line employees in general industry. $250
ID: 001999  4/20/15 - 4/21/15  Mon 8:00 AM - 4:00 PM & Tue 8:00 AM - 11:00 AM  A105A Faribault

HAZWOPER

HAZWOPER 24-Hour Technician Level Training
Hazardous materials technicians are individuals who respond to releases or potential releases for the purpose of stopping the release. They assume a more aggressive role than a first responder at the operations level in that they will approach the point of release in order to plug, patch or otherwise stop the release of a hazardous substance. This will meet the OSHA 1910.120 HAZWOPER standard for Technician Level training. $550
ID: 002106  4/28/15 - 4/30/15  Tue, Wed, Thu 8:00 AM - 4:30 PM  C119 North Mankato

HAZWOPER 8-Hour Refresher
This very popular course is intended to assist in satisfying the annual training requirement of the Hazardous Waste Operations and Emergency Response (HAZWOPER) rule, found in Title 29 of the Code of Federal Regulations Part 1910.120. The standard was specifically developed to protect workers who may be exposed to hazardous waste at uncontrolled hazardous waste sites and at EPA licensed waste treatment, storage and disposal facilities, as well as workers responding to emergencies involving hazardous materials, such as spills. $185
ID: 002107  4/30/15  Thu 8:00 AM - 4:30 PM  C119 North Mankato
Workplace Safety

MSHA TRAINING

MSHA Annual Refresher

This refresher course is required for all employees who work under ground or in any mining operations such as; sand, gravel, surface stone, clay, limestone, coal, metal, etc. It meets requirements set forth by the Mine Safety and Health Administration’s (MSHA) training regulations Part 46 & 48. This is an eight-hour course.

SCC Faribault and North Mankato On-Campus Courses: $115. All Off-Campus Courses: $125.

| ID: 001306 | 1/23/15 | Fri 8:00 AM - 4:30 PM | Conf Ctr A | North Mankato |
| ID: 001307 | 1/26/15 | Mon 8:00 AM - 4:30 PM | Apple Valley American Legion |
| ID: 001308 | 1/28/15 | Wed 8:00 AM - 4:30 PM | Hutchinson American Legion |
| ID: 001309 | 2/6/15 | Fri 8:00 AM - 4:30 PM | Conf Ctr A | North Mankato |
| ID: 001310 | 2/9/15 | Mon 8:00 AM - 4:30 PM | Apple Valley American Legion |
| ID: 001311 | 2/12/15 | Thu 8:00 AM - 4:30 PM | Marshall MnDOT Regional Office |
| ID: 001312 | 2/20/15 | Fri 8:00 AM - 4:30 PM | Conf Ctr A | North Mankato |
| ID: 001313 | 2/23/15 | Mon 8:00 AM - 4:30 PM | Apple Valley American Legion |
| ID: 001314 | 2/25/15 | Wed 8:00 AM - 4:30 PM | Hutchinson American Legion |
| ID: 001346 | 3/4/15 | Wed 8:00 AM - 4:30 PM | Rochester Community & Tech. College |
| ID: 001347 | 3/5/15 | Thu 8:00 AM - 4:30 PM | Marshall MnDOT Regional Office |
| ID: 001348 | 3/6/15 | Fri 8:00 AM - 4:30 PM | C119 | North Mankato |
| ID: 001349 | 3/9/15 | Mon 8:00 AM - 4:30 PM | Apple Valley American Legion |
| ID: 001350 | 3/19/15 | Thu 8:00 AM - 4:30 PM | A105A Event Ctr W | Faribault |
| ID: 001351 | 3/20/15 | Fri 8:00 AM - 4:30 PM | Conf Ctr A | North Mankato |
| ID: 001354 | 3/23/15 | Mon 8:00 AM - 4:30 PM | Apple Valley American Legion |
| ID: 001357 | 4/1/15 | Wed 8:00 AM - 4:30 PM | Rochester Community & Tech. College |
| ID: 001362 | 4/3/15 | Fri 8:00 AM - 4:30 PM | Conf Ctr A | North Mankato |
| ID: 001363 | 4/6/15 | Mon 8:00 AM - 4:30 PM | Apple Valley American Legion |
| ID: 001373 | 4/17/15 | Fri 8:00 AM - 4:30 PM | Conf Ctr A | North Mankato |
| ID: 001374 | 4/20/15 | Mon 8:00 AM - 4:30 PM | Apple Valley American Legion |
| ID: 001375 | 4/23/15 | Thu 8:00 AM - 4:30 PM | Luverne - Rock County Library |
| ID: 002085 | 5/1/15 | Fri 8:00 AM - 4:30 PM | Conf Ctr A | North Mankato |
| ID: 002086 | 5/4/15 | Mon 8:00 AM - 4:30 PM | Apple Valley American Legion |
| ID: 002087 | 5/15/15 | Fri 8:00 AM - 4:30 PM | Conf Ctr A | North Mankato |
| ID: 002088 | 5/18/15 | Mon 8:00 AM - 4:30 PM | Apple Valley American Legion |
| ID: 002089 | 6/15/15 | Mon 8:00 AM - 4:30 PM | Apple Valley American Legion |
| ID: 002090 | 6/26/15 | Fri 8:00 AM - 4:30 PM | Conf Ctr A | North Mankato |
Workplace Safety  
cbi.southcentral.edu/enroll

**MSHA New Miner Training**
Important and required training for mining work. The training taught in this course is required for anyone in traditional mining operations (developing, drilling, blasting, milling, extracting, etc.) as well as maintenance and service workers who are regularly operating mining equipment. Construction workers who are exposed to the hazards of mining operations on a regular basis are also required to take this federally mandated training. CBI will develop a customized version of this education and training for area businesses and deliver it onsite for their employees. This course is designed to meet the federal training requirements of 30 CFR (MSHA) parts 46 and 48.

$345

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**MSHA TRAINING**

- **Electrical Safety in the Mining Industry (MSHA Part 46)**
  - $35
  - MSHA-7001
  - Available 24/7 Online

- **HAZCOM for the Mining Industry (MSHA Part 46)**
  - $35
  - MSHA-7003
  - Available 24/7 Online

- **Machine Guarding Safety in the Mining Industry (MSHA Part 46)**
  - $35
  - MSHA-7002
  - Available 24/7 Online

*See page 20 for online course information.*
2015 Minnesota State Fire/EMS/Rescue School and Expo
March 7-8, 2015
South Central College, North Mankato

For More Information:
Bob Scheidt, Fire and Rescue Consultant
(507) 389-7329 • robert.scheidt@southcentral.edu
Schedule: cbi.southcentral.edu/fire
Hotels: visitgreatermankato.com

Register:
cbi.southcentral.edu/enroll
Register Early: Some classes have limited seating.

Leadercast 2015

The Brave Ones have existed throughout history. Some are unforgettable icons, others names will never be remembered. They exist across all industries, societies, and at every level of leadership. Join us at Leadercast Live in 2015 as we explore The Brave Ones, and learn what it means to lead in such a way that creates bold cultures, builds faithful employees, and produces high achievement.

CBI will be hosting this workshop on May 8th, 2015. Register early to receive the BRAVE reduction rate! For more information: 507.389.7203